

What can be recycled?

PAPER

YES

- Newsletters, newspapers and magazines
- Adding-machine paper
- Post-it Notes
- Computer paper and forms
- Reports and carbon-less forms
- Cardstock and index cards
- Stationary and copier paper
- Phone message slips
- Envelopes and manila file folders
- Glossy flyers and mailers
- Phone books

NO

- Copier paper ream wrappers
- Food waste and food containers
- Bathroom wastepaper or napkins
- 3 Ring binders and transparencies
- Tyvek synthetic envelopes
- Label & envelope boxes
- Paper bags or brown envelopes
- Photographs
- Hanging file folders or metal
- Poly coated release paper

CARDBOARD CONTAINERS

YES

- Cardboard
- Shoe boxes, gift boxes and electronics boxes
- Boxes from toothpaste, medications and other toiletries

NO

- Pizza boxes, egg cartons or boxes soiled with food
- Boxes from refrigerated or frozen foods
- Wax-coated boxes

PLASTIC

YES

- Plastic bottles and jugs
- Water, soda and juice bottles
- Milk and juice jugs
- Ketchup and salad dressing bottles
- Dishwashing bottles and detergent jugs
- Shampoo, soap and lotion bottles

NO

- Margarine, cottage cheese, cream cheese and other tubs
- Yogurt, pudding and fruit cups
- Microwaveable food trays
- Produce, deli and take out containers
- Plastic wrap and bags
- Containers that held hazardous products, such as motor oil and pesticides

GLASS

YES

- Glass food and beverage bottles and jars

NO

- Drinking glasses, mugs, dishes, cookware, pottery and vases
- Window and mirror glass
- Containers that held hazardous products, such as nail polish and hobby paints

METAL

YES

- Metal food and beverage cans

NO

- Paint cans
- Aerosol cans
- Containers that held hazardous products, such as paint thinner and automotive fluids

Note: Paper and cardboard containers should be separated. Plastic, glass and metal can be co-mingled.

 **GreenSmart** Driving business towards **ZERO WASTE**

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